

PROPOSED

CURRENT

DUTY STATEMENT

Note: Shaded area is for Personnel Office use only.

	PERSONNEL REQUEST NO.	EFFECTIVE DATE
DIVISION State Special Schools Service Division/ California School for the Blind	POSITION NUMBER (Agency – Unit – Class – Serial) 184-620-9151-020	
UNIT Education / Bargaining Unit 3	POSITION CONTROL NO.	
INCUMBENT	CLASS TITLE Teacher of Students with Visual Impairments (Mainstream HS.)	

Briefly (1 or 2 sentences) describe the position's organizational setting and major functions.


Under the general supervision of the Principal of Education, the teacher of students with visual impairments for the mainstream high school program plans and implements IEP goals to support CSB students completing their high school diploma. The program model consists of collaboration between CSB and Newark Unified School district and provides opportunity to complete common core requirements on a mainstream campus and expanded core curriculum at CSB. The teacher in this program works with CSB students at both sites to provide access and skill development with assistive technology, self-determination and organization. IEP/ ITP goals are implemented and progress is monitored. CSB's mission is to provide quality educational opportunities for students with visual impairments.

% of time performing duties	Indicate the duties and responsibilities assigned to the position and the percentage of time spent on each. Group related tasks under the same percentage with the highest percentage first. (Use additional sheet if necessary)
70%	Provides direct instructional services to access common core curriculum at the high school level. Instruction in skills to promote good study skills including organization, note taking strategies and utilization of assistive technology appropriate to the student's needs. Write and implement IEP/ITP goals in the areas of the ECC to reach educational goals. Complete quarterly goals progress and write student report cards
15%	Collaborate with staff at both sites to ensure that students have access to the common core curriculum, develop skills to reach their IEP/ITP goals and ensure communication across settings and with families. Work directly with teaching assistants to meet students' educational needs. Train the assistant as needed.
10%	Conduct functional vision assessment (FVA) and learning media assessment (LMA) for 60-day assessment for potential placement and triennial reviews.
5%	Other duties as assigned.

To be reviewed and signed by the supervisor and employee:

Supervisor's statement:

- I have discussed the duties and responsibilities of the position with the employee
- I have signed and received a copy of the duty statement.

SUPERVISOR'S NAME (Print)	SUPERVISOR'S SIGNATURE	DATE
		

Employee's statement:

- *I have discussed the duties and responsibilities of the position with my supervisor*
- *I have signed and received a copy of the duty statement*

EMPLOYEE'S NAME (Print)

EMPLOYEE'S SIGNATURE

DATE



Distribution:

Original: Official Personnel File

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